

**WORK AUTHORIZATION # CM2685-WA13
 NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS
 CONTINUING CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
 SOLID WASTE LANDFILLS AND OTHER RELATED ANCILLARY FACILITIES
 FOR NASSAU COUNTY, FLORIDA
 RFQ/BID NO. NC19-001**

Consultant:	S2L, Incorporated
Contract Number:	CM2685
Contact Name:	Omar Smith, P.E., V.P.
Contact Number:	407-475-9163
Email:	osmith@s2li.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Miscellaneous On-Call Services for Solid Waste in FY2021			
		CONTRACT OVERVIEW	
		Total of Previous Authorizations	\$748,003.66
Date Submitted	7/21/20	Adjustments/Change Orders	\$0
Amount	NTE \$25,000.00	This Work Authorization	NTE \$25,000.00
Scheduled Completion	09/30/2021	Current Contract Total	\$773,003.66

This Work Authorization is to the CONTRACT between Nassau County and the Consultant known as the *Continuing Contract for Professional Engineering Services-Solid Waste Landfills and Other Related Ancillary Facilities for Nassau County, Florida*, dated July 26, 2019. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

This Work Authorization will provide the County and S2Li with the ability to respond to small on call assignments whose performance needs are immediate. Services are further described in Attachment "A", attached hereto and incorporated herein. Services will be completed as tasks consisting of:

Task 1 – Miscellaneous On-Call Services

ARTICLE 2. Time Schedule

Services will begin October 1, 2020 and run through this service period ending September 30, 2021.

ARTICLE 3. Budget

The cost estimate to conduct the work as described in the Scope of Services is not to exceed \$25,000. A detailed breakdown with the estimated labor hours and expenses is included in the attached Exhibit 1, but actual labor hours, labor categories, and type of expenses used will vary for each assignment. Fees for services shall be on a time and material basis according to the hourly labor rates and schedule of reimbursable expenses identified in Contract No. CM2685 as amended. The County will be notified when the overall project budget is nearing its limit. For account purposes, each small assignment implemented under this Work Authorization may be separately tracked.

ARTICLE 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the CONTRACT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced CONTRACT when executed by both parties.

In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed Scope of Services are attached.

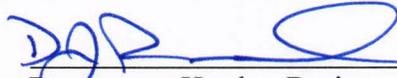
AGREED TO BY:

BY: _____
Print Name: _____
Title: _____
Date: _____

Account No.: 01362534-531000

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works:



Department Head or Designee

Contract Management:



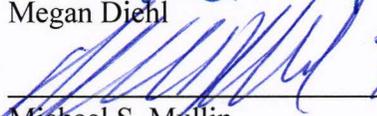
John Cox

Office of Management & Budget:



Megan Diehl 8/30/20

County Manager:



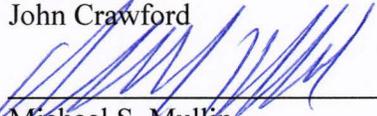
Michael S. Mullin 9/4/20

Ex-Officio Clerk:

N/A

John Crawford

County Attorney:



Michael S. Mullin 9/4/20

APPROVED by the County Manager, Designee for NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS, the 8 day of September, 2020.

ARTICLE 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the CONTRACT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced CONTRACT when executed by both parties.

In presenting this Work Authorization, Consultant agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Consultant. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed Scope of Services are attached.

AGREED TO BY:

S2L, Incorporated
BY: [Signature]
Print Name: Samuel B. Levin
Title: President
Date: September 17, 2020

Account No.: 01362534-531000

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Public Works:

[Signature]
Department Head or Designee

Contract Management:

[Signature]
John Cox

Office of Management & Budget:

[Signature] 8/30/20
Megan Diehl

County Manager:

[Signature] 9/4/20
Michael S. Mullin

Ex-Officio Clerk:

N/A
John Crawford

County Attorney:

[Signature] 9/4/20
Michael S. Mullin

APPROVED by the County Manager, Designee for NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS, the 8 day of September, 2020.

ATTACHMENT A

Scope of Services

Miscellaneous On-Call Services for Solid Waste In Fiscal Year 2021

**County Contract and Work Authorization Number: CM2685-WA13
S2Li Project Number: 20-886**

Work Authorization Period: Fiscal Year 2021 (October 1, 2020 through September 30, 2021)

This Work will provide the County and S2Li with the ability to respond to small on call assignments whose performance needs are immediate, such as responding to a regulatory inquiry, limited evaluations, or report deadlines. This Work Authorization is intended to allow for S2Li to continue the provision of such services when the need arises.

Scope of Services

Task 1 - Miscellaneous On-Call Services

S2Li is to provide miscellaneous services to address assignments including but not necessarily limited to updating of existing reports, preparation of new reports, addressing rule changes, attending meetings not addressed in other work authorizations, and other solid waste related assignments on an as-needed basis at the County's request. The total work effort is limited to the budget limit provided in this work authorization. S2Li shall provide the County with an estimate of the anticipated engineering fees and schedule associated with each on-call assignment. S2Li shall not proceed with any services prior to the receipt of authorization from the County.

Schedule

Work under the Scope of Services provided above will begin October 1, 2020 and run through the fiscal year period ending September 30, 2021.

Cost Estimate

The cost estimate to conduct the Work as described in the above listed Scope of Services is not to exceed **\$25,000**. A detailed breakdown with the estimated labor hours and expenses is included in the attached Exhibit 1 but actual labor hours, labor categories, and type of expenses used will vary for each assignment. Fees for services shall be on a time and material basis according to the hourly labor rates and schedule of reimbursable expenses identified in Contract No. CM2685 as amended. The County will be notified when the overall project budget is nearing its limit.

For accounting purposes, each small assignment implemented under this Work Authorization may be separately tracked.

July 20, 2020
 Total Project Costs
 S2Li Fee Estimate

EXHIBIT 1

S2Li No. 20-886
 County No. CM2685-WA13

Miscellaneous Services for Solid Waste
 Fiscal Year 2021 (October 1, 2020 through September 30, 2021)
 Nassau County, Florida

LABOR		LABOR CATEGORY AND RATE							TOTAL HOURS	SUBTOTAL LABOR
		Project Dir./ Principal \$250.00	Regional Manager/ QC Officer \$232.25	Principal Engineer \$190.26	Senior Engineer \$137.09	Project Engineer \$97.92	Associate Engr./ CADD \$74.21	Office Manager \$76.24		
TASK	DESCRIPTION									
1	Miscellaneous On-Call Services	16	48	8	24	40	0	8	144	\$24,486.96
SUBTOTALS:		16	48	8	24	40	0	8	144	\$ 24,486.96

EXPENSES		Field Vehicle (\$100/day)	Lab Testing (est.)	Equipment Rental (est.)	Parts (est.)	Misc. (est.)				SUBTOTAL EXPENSES
TASK	DESCRIPTION									
1	Miscellaneous On-Call Services	\$ 300.00	\$ -	\$ -		\$ 213.04				\$ 513.04
SUBTOTALS:		\$ 300.00	\$ -	\$ -	\$ -	\$ 213.04	\$ -	\$ -	\$ -	\$ 513.04

COST SUMMARY				
TASK	DESCRIPTION	SUBTOTAL S2LI LABOR	SUBTOTAL EXPENSES	TASK TOTAL
1	Miscellaneous On-Call Services	\$ 24,486.96	\$ 513.04	\$ 25,000.00
TOTALS		\$ 24,486.96	\$ 513.04	<u>\$ 25,000.00</u>



Attachment "B"

**Proposed Loaded Billing Rates for 2019/2020 for
Services Provided by S2Li on Behalf of Nassau County**

Contract Position	Hourly Rates
Project Director/Principal-in-Charge	\$250.00
Regional Manager/QC Officer	\$232.25
Principal Engineer	\$190.26
Senior Engineer	\$137.09
Project Engineer	\$ 97.92
Associate Engineer/CADD	\$ 74.21
Field Technician	\$ 52.38
Office Manager	\$ 76.24

1. Billing rate based on applying a 10% profit to S2Li's breakeven multiplier. Project Director was capped at \$250.00 per hour.
2. Rates include typical expenses such as reproduction, travel costs (except for field vehicle), lodging, and printing. Any other extraordinary direct expenses shall be negotiated on a case by case basis and will be identified in the Work proposal.
3. Subconsultant costs and parts purchased on the County's behalf will be billed as pass-through costs with no profit or markup added by S2Li in addition to actual costs.
4. Field vehicle (truck) will be billed at \$100/day.